

## Trustee – Fundraising

Location: The role will primarily be conducted online, although you will be expected to participate in a limited number (usually 3-4) Trustee meetings in London. TVS will be able to help provide access to IT equipment if necessary.

Time Commitment: We would expect the ongoing responsibilities of the role to require on average around 10-20 hours a month, although the commitment may vary from month to month: more time may be needed during the onboarding phase.

In addition, you will be expected to attend quarterly board meetings, annual strategy days, and other key commitments.

Duration: The appointment will be for a period of 2 years, renewable by mutual consent.

Reports to: Chair of the Board of Trustees

### About the Charity

Tyume Valley Schools (registered UK charity number 1103909) is a small independent charity working to improve the quality of education and life chances of children and young people in the remote Tyume Valley, South Africa.

Our mission is to support sustainable development through education, providing resources, infrastructure, and innovative learning programs to underserved communities. We believe that education is a fundamental human right and a crucial driver of social and economic progress.

We seek to meet these challenges by providing extra-curricular classes in English, Maths, and Tech in a number of primary schools in the Tyume Valley, running Reading Clubs in villages in the valley, and supporting offsite learning camps. We employ, train and mentor, local graduates in Learning Support Assistant roles.

### Role Purpose

As a Trustee, you will play a vital role in the governance and strategic direction of the charity, with the key responsibility for the charity's fundraising strategy and activities.

You will use your skills and experience to ensure that TVS achieves its mission and objectives, complies with legal and regulatory requirements, and operates efficiently and effectively.

## **Key Responsibilities**

### **1. Governance and Leadership**

- Contribute to the development and implementation of the charity's strategic plans.
- Ensure that the charity operates within its charitable objectives and complies with all legal and regulatory requirements relevant to the role.
- Attend and actively participate in board meetings, committee meetings, and other relevant events.

### **2. Advocacy and Fundraising**

- Create and implement a sustainable fundraising strategy for the charity to enable it to meet its educational objectives.
- Act as an ambassador for the charity, promoting its work and enhancing its reputation.
- Support fundraising efforts by leveraging personal and professional networks.
- Assist in identifying and securing new funding opportunities.

### **3. Risk Management**

- Identify and mitigate potential risks to the charity's operations and reputation.
- Ensure robust safeguarding policies are in place and adhered to, particularly in relation to the charity's work with children and vulnerable individuals.

### **4. Team Collaboration**

- Work closely with fellow trustees, the executive team, volunteers, and staff to achieve the charity's goals.
- Provide support and guidance to the charity's executive team when required.

## **Personal Attributes and Experience**

- **Commitment:** Demonstrable passion for education and development in Africa.
- **Integrity:** High ethical standards and a commitment to the charity's values and objectives.
- **Expertise:** Professional experience in fundraising and marketing.
- **Communication:** Strong interpersonal and communication skills, with the ability to engage and inspire stakeholders.
- **Strategic Thinking:** Ability to think strategically, critically evaluate complex issues, and make informed decisions.
- **Collaboration:** Experience in working collaboratively in a team environment

## **Benefits**

- The opportunity to make a significant impact on education and development in Africa.
- The chance to work with a passionate and dedicated team.
- Networking opportunities with professionals from diverse backgrounds.
- Professional development through board-level experience and training opportunities, both within TVS and with other professional organisations.
- TVS will reimburse expenses incurred in the role in accordance with our expenses policy

## **Application Process**

Interested candidates should submit their CV and a cover letter outlining their interest in the role and relevant experience to **[stephenmuggeridge@btinternet.com](mailto:stephenmuggeridge@btinternet.com)**

The closing date for applications is 31st August 2024, with the interview process closing at the end of September.

Tyume Valley Schools is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for the role without regard to race, colour, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, or age. TVS will provide training and induction appropriate to the successful applicant and to the role.